

Texas Education for Homeless Children and Youth (TEHCY) Grant

Shared Services Arrangement

Intent & Purpose of Texas Education for Homeless Children and Youth (TEHCY) Grant Expenditures:

1. to identify and remove barriers for children and youth experiencing homelessness
2. promote school stability and equitable access to all available supports and resources
3. meet the same challenging state academic standards established for all students

General Allowable Activities and Use of Funds

- Tutoring, supplemental instruction, and enriched educational services that are linked to the achievement of the same challenging State academic standards as the State establishes for other children and youths.
- Expedited evaluations of the strengths and needs of homeless children and youths, including needs and eligibility for programs and services (such as educational programs for gifted and talented students, children with disabilities, and English learners, services provided under Title I of the Elementary and Secondary Education Act of 1965 or similar State or local programs, programs in career and technical education, and school nutrition programs).
- Professional development and other activities for educators and specialized instructional support personnel that are designed to heighten the understanding and sensitivity of such personnel to the needs of homeless children and youths, the rights of such children and youths under this subtitle, and the specific educational needs of runaway and homeless youths.
- Referral services to homeless children and youths for medical, dental, mental, and other health services.
- Assistance to defray the excess cost of transportation for students under section 11432(g)(4)(A), not otherwise provided through Federal, State, or local funding, where necessary to enable students to attend the school selected under section 11432(g)(3).
- Developmentally appropriate early childhood education programs, not otherwise provided through Federal, State, or local funding, for preschool-aged homeless children.
- Services and assistance to attract, engage, and retain homeless children and youths, particularly homeless children and youths who are not enrolled in school, in public school programs and services provided to non-homeless children and youths.
- Before-and after-school, mentoring, and summer programs in which a teacher or other qualified individual provides tutoring, homework assistance, and supervision of educational activities.
- Payment of fees and other costs associated with tracking, obtaining, and transferring records necessary to enroll homeless children and youths in school, including birth certificates, immunization or other required health records, academic records, guardianship records, and evaluations for special programs or services.

- Education and training to the parents and guardians of homeless children and youths about the rights of, and resources available to, such children and youths, and other activities designed to increase the meaningful involvement of parents and guardians of homeless children and youths in the education of such children and youths.
- Coordination between schools and agencies providing services to homeless children and youths, as described in section 11432(g)(5).
- Specialized instructional support services (including violence prevention counseling) and referrals for such services.
- Programs addressing the particular needs of homeless children and youths that may arise from domestic violence and parental mental health or substance abuse problems.
- Providing supplies to non-school facilities made available under subsection (a)(2) to provide services under this subsection.
- Providing school supplies, including those supplies to be distributed at shelters or temporary housing facilities, or other appropriate locations.
- Providing extraordinary or emergency assistance needed to enable homeless children and youths to attend school and participate fully in school activities.
- Travel for students for in-state conferences (does not include field trips).
- Non-employee costs for in-state conferences. Non-employee travel may be funded under the grant program. Costs for this travel must be reasonable. Any transportation costs must be reasonable in comparison to the intended objectives of the trip. Only the following is allowable:
 - Travel for students to participate in a youth panel or presentation at the TEHCY Summit
 - Travel for students to participate in youth leadership/forums/institutes/programs not funded by other local, state, or federal program
- Programs to support McKinney-Vento students who have been truant to assist in credit repair or recovery.
- Programs that partner with in-demand fields of study that leads to high-wage, high-skill, and in-demand occupations in alignment with the Carl D. Perkins Career and Technical Education Act of 2006.
- Educational programs and activities, including credit recovery or dual credit programs for secondary students.
- Extra-duty pay for staff working beyond their normal contracted hours to provide grant activities and services that supplement the regular school day
- Nutritional snacks for students attending grant activities or field trips. Low-cost meals for students attending grant activities or field trips that are longer than six hours.

General Unallowable Activities and Use of Funds

Unallowable activities and use of funds for this grant may include but are not limited to the following:

- Debt service (lease-purchase)
- Payment for housing costs (e.g., payments for an apartment, duplex, home, hotels, etc.,)
- Payment for security deposits (e.g., rental or utility deposits)
- Payment for gift cards
- Payment for household items (e.g., appliances, mattresses, bedding, linens, etc.,)
- Payment for cell phones or cell phone plans (e.g., payment for students, parents, or staff)
- Payment for childcare or childcare supplies (e.g., diapers, baby hygiene items, furniture, etc.)
- Office Furniture, copiers, telephones, etc.
- Vehicles
- Stipends for students or families to participate grants activities
- Stipends for non-employees other than those included in 6419
- Payment to enrolled students (non-graduates) for providing tutoring, mentoring, or instruction to McKinney-Vento students.
- Expenditures related to students who are not McKinney-Vento eligible, identified, enrolled or served by the program.
- Excess cost for School of Origin transportation is limited to approximately thirty-five percent (35%) of the annual grant budget
- Payment for emergency grocery items, hygiene items, and clothing items are limited to approximately fifteen percent (15%) of the annual grant budget when a natural disaster as declared by the Office of the Governor or a federally declared disaster zone occurs (e.g., hurricane, tornado, fire, etc.). Any amount above this percentage would require prior TEA approval.
- Payment for emergency grocery items or hygiene items are limited to approximately fifteen percent (15%) Of the annual grant budget due to the impact of COVID-19. Any amount above this percentage would require prior TEA approval.

All Fund Expenditures Should:

- supplement (increase the level of services) and not supplant (replace) funds from nonfederal sources
- adhere to FERPA, ESSA, and EDGAR Requirements/Guidelines
- state and/or local funds may not be decreased or diverted for other uses merely because of the
- availability of TEHCY funds

- have adequate documentation for auditable purposes (receipts, invoices, proofs of payment, etc)

All revenues & expenses associated with this grant should be coded to fund 206.